



The Bharat Scouts and Guides

National Headquarters

Lakshmi Mazumdar Bhawan, 16, Mahatma Gandhi Marg, Indraprastha Estate, New Delhi-110 002.

To
All the State Secretaries,
State Associations of
The Bharat Scouts and Guides,
INDIAN UNION.



Circular No. : 88 /2017
Dated : 10th August, 2017



SUB.: INTERNSHIP IN THE BHARAT SCOUTS & GUIDES.

Dear Sir/Madam,

We are pleased to invite applicants for "Internship" from the willing Young Adults, Rovers/Rangers and Unit Leaders (Male/Female) who are interested to serve the organization in Voluntary capacity on special projects at the Bharat Scouts & Guides, National Headquarters, New Delhi, National Training Centre, Pachmarhi, M.P. and National Youth Complex, Gadpuri, Palwal, Haryana starting from October 2017. The engagement is for an initial period of Three (3) months and may be renewed further by mutual agreement. The applicant should have a degree and experience in the field of Computer, knowledge in designing and development of website, electrical, Civil Engineering and other IT Communications.

The selected candidate will report to the Deputy Director of Scouts (Project) at the Bharat Scouts & Guides, National Headquarters, New Delhi. He/she will be tasked to handle support to the Bharat Scouts & Guides in the project related areas such as designing and development of BS&G Website, Creating Documentation & Records, Electrical/Civil Engineering Works and other IT related areas.

The Bharat Scouts & Guides, National Headquarters will provide "free lodging and boarding" during the internship period and stipend commensurate with nature of Project.

Details as follows:

Name of the Event	:	Internship in the Bharat Scouts & Guides, National Association.
Term of Office	:	Three (3) months, renewable.
Location	:	National Headquarters, New Delhi, National Training Centre, Pachmarhi (M.P) & National Youth Complex, Gadpuri, Palwal, Haryana.
Report to	:	Deputy Director of Scouts (Project) at NHQ, New Delhi.
Purpose	:	To provide opportunities to young adults, Rovers/Rangers, Unit Leaders (Male/Female), fresh college graduates from universities for training in Scouting field activities and office operations through

	assigning projects and hands on activities that will enhance the individual's knowledge and skills in specific areas.
Objectives	<p>The objectives of the internship programme are:</p> <ul style="list-style-type: none"> • To provide opportunity to the young adult, Rovers/Rangers and Unit Leaders (both Male/Female) or volunteers of the State, District & Local Level with academic background and experience to be assigned to serve on specific assignments where their professional experience can be enhanced through practical work assignments. • To provide a framework by which college graduates (bachelor's degree) and post-graduates (Master's degree) young adults/students from diverse academic background may be nominated to undertake assignment at the Bharat Scouts & Guides, National Association where their educational experience can be enhanced through practical work assignments; and to expose young adults/ students to the work of the Scout Movement.
Selection Procedure	<ul style="list-style-type: none"> ➤ The National Headquarters will identify the projects for the intern's assignment upon receiving the applications from State Association/ Individual or from institutions. ➤ The NHQ Team identifies the interns and in consultation with appropriate authority and invites the person for the assignment. ➤ The Director, BS&G and his team will make the final selection.
Commencement	: Any executive/ intern should begin the assignment only after they have agreed to the guideline and the conditions on the Program.
Reports	<ul style="list-style-type: none"> ➤ Upon completion of the assignment, the executive/ intern shall submit a brief summary report including and evaluation on the prescribed form, before departure from the base location. ➤ The Bharat Scouts & Guides, National Headquarters will also send interns performance report to the sponsoring State Association/ Institution.
Location on Assignment	: Internship assignments will take place both at the NHQ office and in the field as per the demand of the project.
Language Requirement	: The working language will be both Hindi & English. Therefore, Executives/ Interns shall be fluent in spoken and written English/ Hindi.
Type of Assignments	: The work is desk- based and on- site or fieldwork in NTC, Pachmarhi & NYC, Gadpuri. It will include project formulation, monitoring and/ or evaluation, research and preparation. In normal circumstances the duration shall not be less than 3 months & not more than 6 months.
Financial Liabilities	: In principle, interns will not receive remuneration from the Bharat Scouts & Guides. Free Lodging & Boarding will only be provided to interns.
Allowances	: If an intern is required to travel on project related matter, Conveyance

		Charge will be made available from the National Headquarters .During field assignment outside base location, food or D.A. as per rules and accommodation will also be provided.
Others	:	<ul style="list-style-type: none"> • All assistance needed will be provided by the National Headquarters in arranging accommodation, meals or, and providing the necessary documentation during the internship programme. • The working hours, holidays and non-working days during assignment, will be based in accordance with the rules of the Bharat Scouts & Guides.

Interested and willing candidates who desires to serve the Bharat Scouts & Guides may submit the applications in the prescribed proforma (enclosed herewith) to the Bharat Scouts & Guides, National Headquarters, New Delhi latest by **31st August, 2017** by email at info@bsgindia.org and hard copy by Post.

Thanking you,

Yours in Scouting,

Krm
10/8/2017
(KRISHNASWAMY.R)
OFFICIATING DIRECTOR

Encl.: As above

Copy to: -

01. All the Office Bearers of the Bharat Scouts & Guides.
02. Chairman/ Secretary, Railway Scout & Guide Board, Rail Bhawan, New Delhi.
03. The Commissioner, KendriyaVidyalayaSangathan, 18 Institutional Area, SahidJeet Singh Marg, New Delhi-110016
04. The Commissioner, NavodayaVidyalayaSamiti, Institutional Area, B-15, Sector-62, Noida, Uttar Pradesh-201309.
05. All the Officers of the Bharat Scouts & Guides.

**APPLICATION FOR INTERNSHIP at
Bharat Scouts & Guides, National Headquarters**

PHOTO
2" x 2"

**1. Details of Applicant recommended for
Internship in the Bharat Scouts & Guides**

1.1 Name : _____
(first name) (middle name) (family name)

1.2 Date of Birth: _____ Age: _____
(date/month/year)

1.3 Contact Address: _____

Phone: _____ Whatsapp: _____ Mobile Phone: _____

Email Address: _____

1.4 Educational Qualification: _____

1.5 Area of Specialization: _____

1.6 Present occupation and position (if employed): _____

1.7 Scouting Experience (if any): _____

1.8 Language (written and spoken):

1.9 Project Choice (Please name one project or assignments according to priority which may be of interest of the intern):

(i) Civil Construction

(ii) Web Designing

(iii) IT & DATA

(iv) Programming (IT)

(v) Electrical

1.10 Available Period for Assignment (Please mention the most convenient period, example Oct to Dec 2017)

1.11 Any other information the candidate may wish to add:

2. Expectations

2.1 Nominees expectation from this assignment

3. Declaration

I hereby confirm that I have read the Circular for Internship and during my assignment, I will abide by the rules and regulations of the Bharat Scouts & Guides. I also confirm that I am willing to serve the Bharat Scouts & Guides in Voluntary capacity and will not demand for any remuneration of my internship.

My brief resume, self attested copies of testimonials, Medical Fitness & Risk Certificate is enclosed.

Date: _____

Signature: _____

Name : _____

4. Recommendation

4.1 The (name of the sponsoring body)

4.2 Sponsoring body's expectation from this assignment

I hereby recommend Mr/ Ms

for Internship assignment at the Bharat Scouts & Guides, National Association:

Date:

Signature:

Name and Position :

NB: All related self attested testimonials and resume be attached with the application.